



## SUMMER KITCHEN ASSISTANT

Camp Penn, Waynesboro PA    Greene Hills, Alexandria PA    Wesley Forest, Weikert PA

*The Camp and Retreat Ministry cultivates authentic connection in Christ, community, and creation.*

### PRIMARY PURPOSE

Summer Kitchen assistants aid in safe the preparation and service of the food program for campers, volunteers and staff, as well as maintain a clean and organized kitchen and dining space.

### ACCOUNTABILITY

Summer Kitchen Assistants are accountable to the Head Cook and Center Director.

### LOCATION:

Positions available at:

Camp Penn, Waynesboro Pennsylvania

Greene Hills, Alexandria, Pennsylvania

Wesley Forest, Weikert, Pennsylvania

### HOURS

This is a part time seasonal for the summer months of June – August.

Weekly hours will vary, up to 40 hours a week.

Typical kitchen shifts are from 6:00 am – 1:30 pm or 1:00 pm – 6:30 pm

### COMPENSATION

\$8.00 - \$10.00 per hour based on experience.

### RESPONSIBILITIES AS A SUMMER KITCHEN ASSISTANT

Arrives at kitchen on time to begin shift.

Maintains a clean personal appearance, always washes before handling food or utensils.

Aids in food and salad bar preparation before and during meals.

Assists in setting up serving counters, beverage stations, and dining area for every meal.

Assists in cooking and serving meals at the required temperatures for food safety.

Refrigerates and labels all food as soon as possible after meals.

Washes and sanitize all utensils, tableware, serving dishes, pots, pans, etc.

Cleans and sanitizes all kitchen and dining areas according to Pennsylvania Department of Agriculture standards.

Assists with maintaining an accurate inventory of food and supplies and keeps food storage areas organized.

Performs routine temperature monitoring of refrigerators, freezers, and dishwashers.

The above responsibilities are intended to give an overview of the general responsibilities of members of the Summer Staff. Further responsibilities and duties may be assigned by the Center Director at any time.

## **QUALIFICATIONS**

Willingness to work in and contribute to a Christian Community.

Agrees to uphold the mission, vision, and core values of the SUSCRM Camp and Retreat Ministry.

Must have some basic knowledge of safe cooking, food service, food preparation or the ability and willingness to learn.

Must be at least 16 years of age.

Ability to maintain a courteous and helpful attitude with campers, volunteer staff, and other staff.

Must be able to stand for long periods of time.

Must be able to lift 20 pounds.

Must maintain the following clearances per Pennsylvania state law: PA State Police Criminal History, PA Childline Certification and FBI Criminal History

Must complete the MinistrySafe Safe Sanctuary Training prior to giving direct supervision to any campers or volunteers